

RANI DURGA VATI VISHWA VIDYALAYA JABALPUR

OFFICE NOTE

(For Recording Change in Name)

The student whose particulars are given below has filled an affidavit along with an application for (i) Enrolment or (ii) Admission to the ----- Examination ----- with a new Name other than that as Recorded in the Certificate / Mark sheet of the qualifying Examination passed by him/her. In support of adopting New Name he/ she has submitted an affidavit made before a first class Magistrate / Notary and has also paid requisite fee of Rs 100/- in this office vide receipt / challan No ----- dated ----- all the documents are enclosed herewith for perusal and for orders whether the candidate should be enrolled or admitted to the examination with the new name or not.

PARTICULARS ABOUT NEW NAME

1 Former Name -----

2 Father's Name -----

3 Examination passed -----
Year ----- Roll No -----

Name of University/ Board

4 Date of Birth -----

1 New Name -----

2 Husband's Name -----

3 Reasons stated in the Affidavit regarding change in the name -----

4 Name of College Joined -----

Class -----

Academic Session -----

OR

Non Collegiate Candidate -----

Examination -----
Year ----- and Month of
Exams -----

Roll No -----

Signature of the Dealing
Clerk.

Submitted for perusal and orders please.

Head Clerk / Section
officer

The applicant may be enrolled or admitted to the Examination concerned with the changed name on the same conditions as those laid down in the Ordinance No 8 i. o. his / her former name as well as the new name both shall be recorded in all the records and documents issued to his / her after the date of the order of the Registrar on this note.

Asstt/ Dy. Registrar (Exam)
Rani Durgavati Vishwavidyalaya,
JABALPUR

ORDER

Allowed to be enrolled or admitted to the examination with the new name as written in the enrolment/ Examination application with red ink on his/her application and hence forth his/ her both the names shall be reflected in all records and the documents issued to the student here after.

Registrar,
Rani Durgavati Vishwavidyalaya,
JABALPUR.

Both the new and former names have been recorded on the enrolment Examination record of the candidates as per orders.

Dealing Clerk

(Checked and Certified by Section officer)